

**Prevention Voices WA
Organizational Limitations Worksheet**

How to use this worksheet:

This worksheet is meant to serve as a guide for talking to your organization’s leadership about the type of decision-maker engagement that can be done within your position. Please use this in collaboration with the list of approved activities from your grant funder.

If you are unable to complete an action due to limitations by your organization, consider if the action should be passed up the chain or if you should pass the action to a community partner. If you plan to pass this up the chain, consider your organization’s capacity and political readiness. If you plan to pass action to community partners, make sure they consent to being next-in-line. Consider having your community partners complete this worksheet from the view of their own organization.

Action	Who can do this activity?		
	You?	Others in your organization?	Community Partner Contact
LEGISLATORS			
Meet with legislator and/or their staff to:			
Introduce self and share data, work, best practices, SUD concerns (no talk about bills)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share general concerns or information about possible legislation (impacts of outlet density for example) but no position on bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Ask to champion a cause or take up an issue as a bill sponsor	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Ask to support/oppose a bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Virtually sign-in to state position on bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Speak at a legislative hearing to:			

Provide information only	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share concerns/hopes on a particular bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Writing testimony for others	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Oppose/support	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Submit virtual testimony	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Call/email a legislator to:			
Invite to a local meeting	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Provide information only	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share concerns/hopes on a specific issue	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share concerns/hopes on a particular bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Oppose/support	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Emailing thanks: General	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Emailing thanks: specifically on how they voted	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Respond to a request for information from a legislator or Committee staff	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Respond to a request to speak at a work session	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Request that a certain committee host a work session	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Develop fact sheet on:			
A particular issue	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
A particular bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Send an email to others about a bill:			
Without using support or oppose but with legislators' contact information	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Urging them to support or oppose	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

GOVERNOR'S OFFICE			
Meet with Governor and/or their staff to:			
Introduce self and share data, work, best practices, SUD concerns (no talk about bills)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share general concerns or information about possible legislation (impacts of outlet density for example) but no position on bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Ask to champion a cause or take up an issue as a bill sponsor	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Call/email Gov's office to:			
Provide information only	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share concerns/hopes on a specific issue	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Share concerns/hopes on a particular bill	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Oppose/support	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
LCB/RULEMAKING			
Submit comments after the CR-101:			
By emailing Public Health Liaison	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
By emailing the LCB rules coordinator	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Speak at Listen + Learn	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Submit comments on conceptual draft rules	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
After CR-102:			
Speak at public hearing	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Submit formal comments	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Petition LCB for a rule change	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Meet with LCB staff	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Meet with LCB Board member	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
GENERAL			
Write an op ed or other media piece about:			
A specific issue	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
A specific bill (without using the words support or oppose)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Attend a training on advocacy	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Deliver a training on advocacy	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Join CADCA (paid membership)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Join WASAVP (paid membership)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.